

**BOROUGH COUNCIL OF KING'S LYNN & WEST NORFOLK****CIL SPENDING PANEL TASK GROUP**

**Minutes from the Meeting of the CIL Spending Panel Task Group held on  
Monday, 24th January, 2022 at 11.00 am in the Assembly Room, Town Hall,  
Saturday Market Place, King's Lynn PE30 5DQ**

**PRESENT:** Councillor R Blunt (Chair)  
Councillors R Blunt, F Bone, C Bower, E Nockolds and T Parish

**OFFICERS:**

Hannah Wood-Handy	-	Planning Control Manager
Amanda Driver	-	CIL Monitoring Officer
Kathy Wagg	-	Democratic Services Officer

**1 APOLOGIES FOR ABSENCE**

Councillor M De Whalley

**2 NOTES OF THE PREVIOUS MEETING**

The notes of the previous meeting held on 21 September 2021 were agreed as a correct record.

**3 MATTERS ARISING**

There were no matters arising.

**4 DECLARATIONS OF INTEREST**

There were no declarations of interest.

**5 URGENT BUSINESS**

There was no urgent business to report.

**6 MEMBERS PRESENT PURSUANT TO STANDING ORDER 34**

There were no Members present pursuant to Standing Order 34.

**7 CHAIR'S CORRESPONDENCE (IF ANY)**

There was no Chair's correspondence to report.

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## **DE-ALLOCATION OF FUNDING FY20/21 - AGREEMENTS NOT RETURNED**

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The CIL Monitoring Officer informed the Task Group that all agreements had been received. She explained that any funding was not allocated until the formal agreements had been signed and returned. This was current practice for all authorities and had been agreed by the Council's Legal Team.

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## **REVIEW OF THE ONLINE APPLICATION PROCESS**

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The CIL Monitoring Officer advised the Task Group that following concerns raised by the Task Group previously, the on-line application process had been simplified.

The Task Group reported that they had received a positive response about the on-line application process.

The meeting adjourned at 11.09 am due to a technical issue with the sound quality and reconvened at 11.20 am.

Discussion took place on whether the website gave examples of the sort of projects / organisations that could apply for CIL funding. It was agreed that after this round of funding, some examples of the types of projects that could be applied for be added to the webpage.

The issue of match funding was discussed and whether Councillors could put their Councillor Community Grant towards it. It was advised that they could not but match funding was not a requirement.

**ACTION:** That some examples of the type of projects that could apply for CIL funding be added to the webpage, following this round of funding applications.

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## **DRAFT FUNDING UPDATE / APPLICATION SCORING PROCESS**

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The CIL Monitoring Officer provided the Task Group with an update on the applications received to date. It was noted that no decisions on the applications for funding would be made at this meeting. It was noted that so far, no strategic applications had been submitted.

The Task Group discussed whether the amount of funding available for strategic projects should be amended. It was advised that, as this was a Cabinet Task Group, any recommendation from the Task Group would need to be considered by Cabinet. It was agreed that this be added to the agenda for the next meeting.

Councillor Nockolds advised the Task Group that the Norfolk Community Foundation operated the Council's financial assistance scheme, and asked if they were aware of the fact that there was an opportunity to apply for CIL Funding.

The CIL Monitoring Officer explained that CIL was widely publicised, but they could be added to the email list and reviewed after this round of funding.

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**AGREE TIMETABLE OF PROCESS MILESTONES - SPENDING  
PANEL DECISIONS / CABINET REPORT / FUNDING  
ALLOCATION WITHIN CURRENT TIMETABLE SET BY THE  
PANEL**

The timetable as printed in the agenda was noted and agreed.

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**DATE OF NEXT MEETING**

It was agreed that the next meeting would be held on 14 February 2022 at 11.00 am in the Assembly Room, Town Hall.

**The meeting closed at 11.46 am**